

# USERMANUAL

Visit website [www.scert.kerala.gov.in](http://www.scert.kerala.gov.in)

## HOW TO APPLY

### State Council of Educational Research and Training (SCERT), KERALA

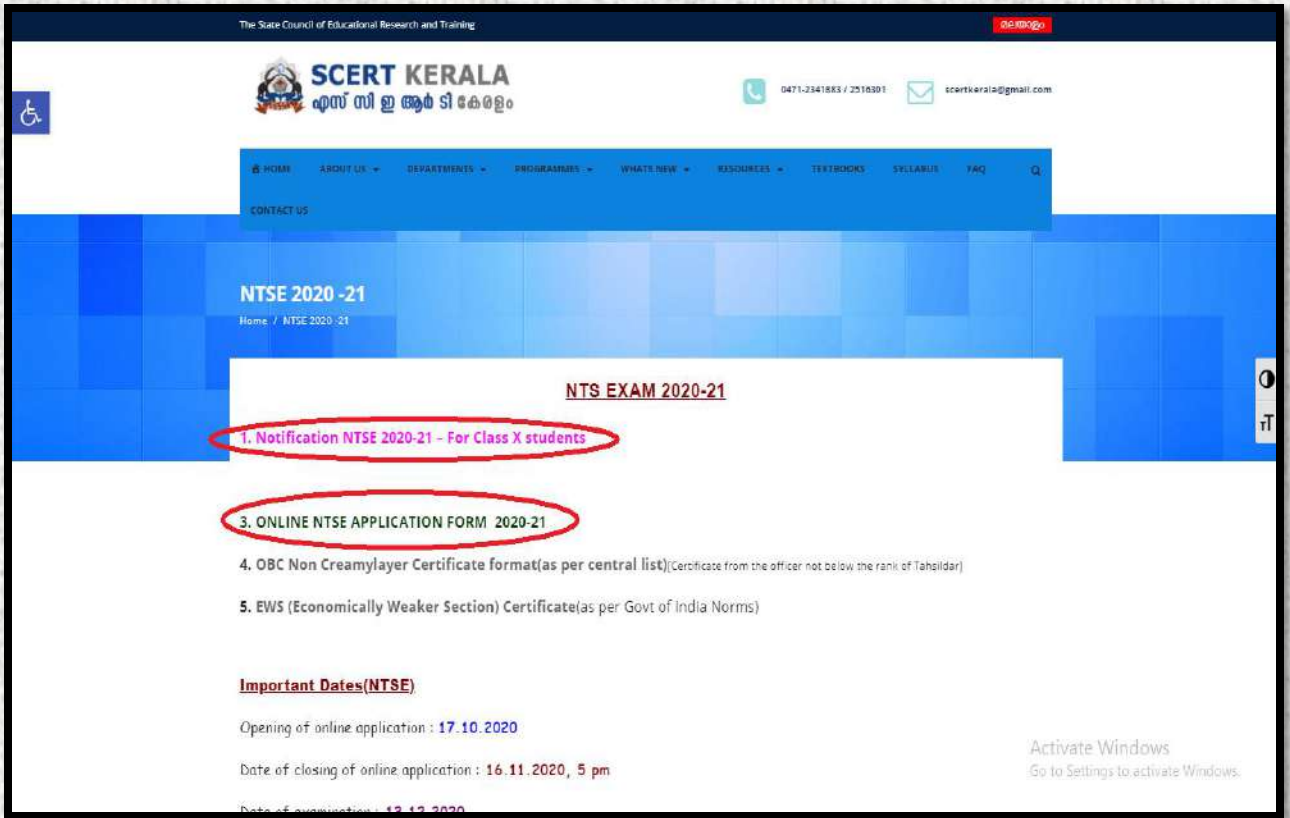
Vidyabhavan, Poojappura, Thiruvananthapuram-695012

Phone:0471 2346113, Email:ntsescertkerala@gmail.com, web:scert.kerala.gov.in

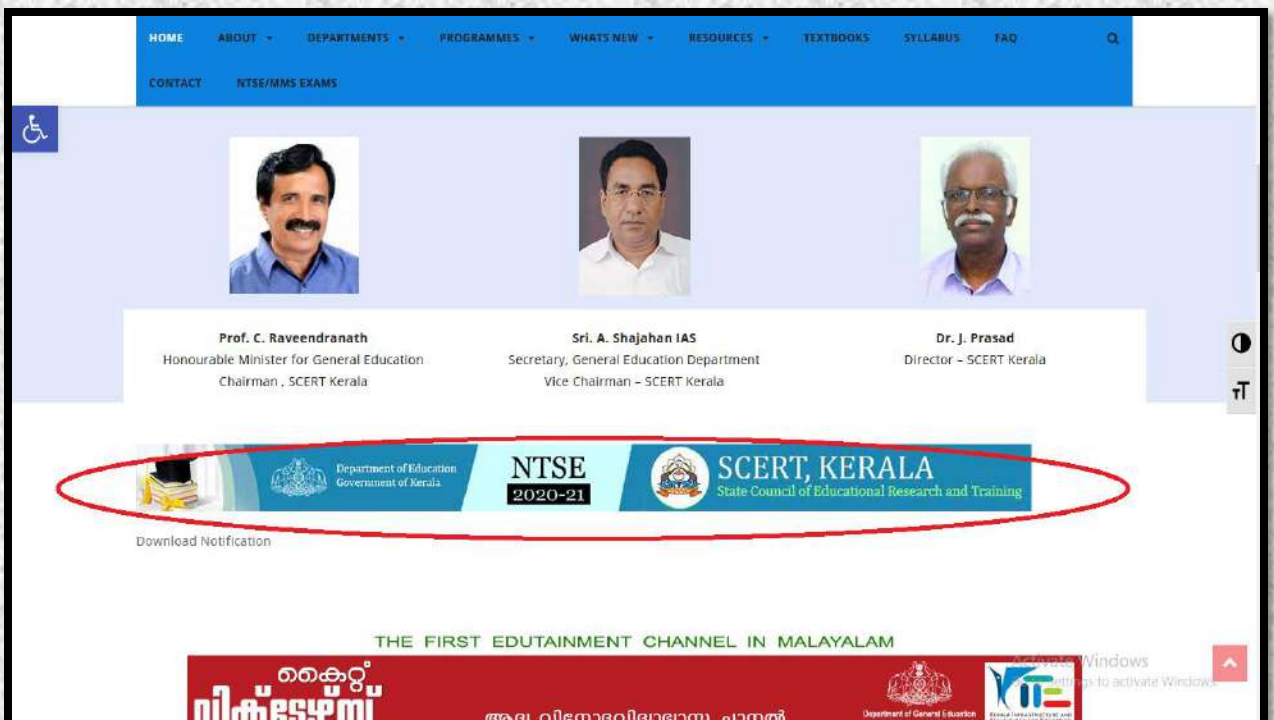
- ❑ Enter the SCERT website ([www.scert.kerala.gov.in](http://www.scert.kerala.gov.in)) click Programmes. Go to NTSE/NMMSE Scholarship online applications 2020-21

The screenshot shows the SCERT Kerala website interface. At the top, there is a navigation bar with the following items: HOME, ABOUT US, DEPARTMENTS, PROGRAMMES, WHATS NEW, RESOURCES, TEXTBOOKS, SYLLABUS, and FAQ. A search icon is also present. Below the navigation bar, there is a dropdown menu for 'PROGRAMMES' with the following options: PROGRAMME CALENDAR 2020-21, WORKSHOPS, SEMINARS, TEACHER TRANSFORMATION COURSE, NTS / NMMSE, NUMATS, STEPS, and IT MATH LAB. The 'NTS / NMMSE' option is highlighted with a red circle. Below the navigation bar, there is a banner for 'SCERT Silver Jubilee Celebrations' with a photo of a group of people. At the bottom of the page, there is a footer with the text 'Activate Windows Go to Settings to activate Windows.'

- ❑ Read the Notification carefully  
Click the **ONLINE NTSE APPLICATION FORM 2020-21** button.



- ❑ or In HOME Page you can Scroll down and click NTSE given below.





❑ Now in the registration window read the general instructions carefully and registration click the **NEW REGISTRATION** button.

**Notification NTSE 2020-21**  
**National Talent Search Scheme (NTSE)**  
 Before starting to fill up the online application, the candidate should keep at hand the following details/documents:-

- Candidates are required to fill all the required details carefully without making any mistake.
- A valid E-mail ID (Gmail account only) and Mobile Number is mandatory for the registration of your Online Application. The E-mail ID and Mobile number should be kept active till the declaration of Stage I result. The SCERT will send essential information with regard to your application and examination in this registered e-mail ID/Mobile number. In case, a candidate does not have a valid personal email ID, he/she should create his/her own new email ID before filling up the online application.
- It is advised that the candidates must proceed to the payment immediately before the registration process. Payment can be done through SB collect by using a Credit Card, ATM Debit Card, RuPay Card, UPI, NEFT/RTGS, Net Banking and challan mode. Once the payment is successful and application is submitted, no refund of application fee will be done.
- After receiving fee you will get a SB collect reference number starting with **D.....** in your registered mobile number.
- If challan mode of payment is selected, download the challan, get a printout and remit the fee in any SB Branch in Other Payment Modes.
- The candidates may enter the reference number and date on the page provided in the registration page and proceed to fill the other details.
- The username and password will be displayed in the registration page itself as well as in your registered email.
- Once the registration is complete, you may login with the user ID and password after 12 hours.
- If any of the candidates is not able to register after making the successful payment due to any technical reason, again enter the registration page and fill all the details with the same Reference number received from the bank earlier and a new password will be visible.
- After Login, you can fill the details in the online application form.
- There is a provision to edit/ update and save the application.
- Save the details already entered in the online application form.
- Before submitting the application form, the candidates should carefully verify the data. After confirmation, editing is not possible. Once submitted, no changes in the application form will be entertained.
- No Online Registration shall be permitted after the closing date.
- The online application form involves the following process: Registration/login, personal details, instructional details, family details, uploading of photographs, uploading of other relevant required documents, payment of fee and final submission.
- Before applying online, the candidate will be required to have a soft copy/scanned (original) image (in JPG/JPEG format) of his/her recent Passport Size Photograph (Maximum size : Between 40kb and 60 kb, Image Dimension : 150W X 200H px, Image Type: jpg/jpeg format).
- Relevant certificates like Caste Certificate for SC/ST, OBC (Non-Creamy Layer as per central list) (Click here for format), Economically Weaker Section (EWS) certificate from the competent authority (Click here for format), Disability Certificate from Medical Board (then Certificate must be in pdf format and size should not exceed more than 500 kb).

I Agree  
 All correspondence related to online application process regarding NTSE shall be made by email to [ntsecskerala@gmail.com](mailto:ntsecskerala@gmail.com) for any queries. Call: 0471 2246112 Working hours - On All Working Days - 10.15am to 5.00pm. For technical support please mail us to [scitsspace@gmail.com](mailto:scitsspace@gmail.com)

**NEW REGISTRATION**  
 Click here for New Application Submission

Already registered!!! You can login here

Username:   
 Password:

Login

[Forgot username and password ?](#)

Activate Windows  
 Go to Settings to activate Windows.

Scholarship Management System 15CFE

❑ You can see the NTSE scholarship registration form. Fill up the form carefully. After registration you cannot change the data entered. Therefore data entry should be done carefully.

❑ Enter Personal data such a Aadhar Number etc. Scan and upload the photo. Click Register button. Then go for SB Collect Online payment

**NTSE Scholarship Registration Form**  
 (Click here to view the PDF page layout for online registration)

Name of Candidate \*

State of Birth \*

Aadhaar Number \*

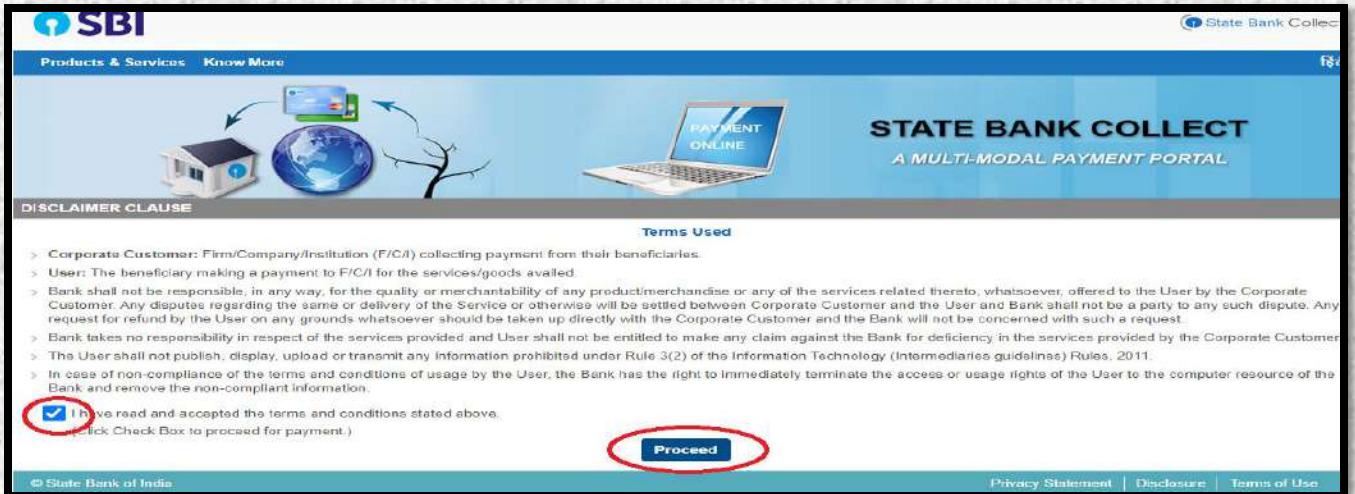
For online payment click here - **SB Collect Online Payment**  
 (Click here to view the PDF page layout for online registration)

Register

Check your email for more details after clicking Register button. If you are not receiving any email you can login using the above username and password

# ☐ For payment Proceed

## 1. Click Proceed



**SBI** State Bank Collect

Products & Services Know More

**STATE BANK COLLECT**  
A MULTI-MODAL PAYMENT PORTAL

**DISCLAIMER CLAUSE**

**Terms Used**

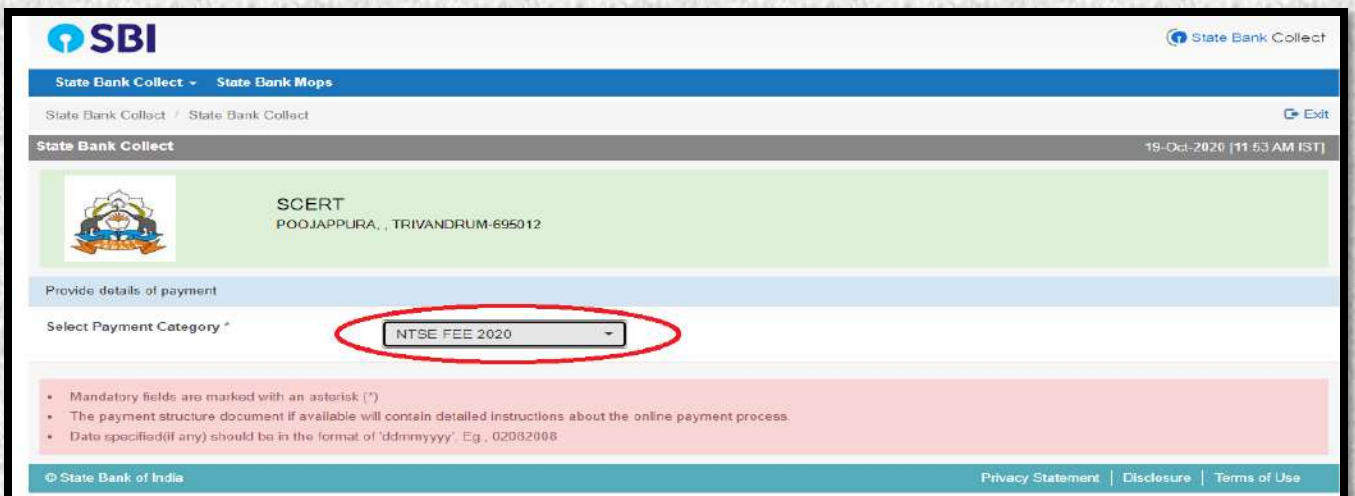
- > Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > User: The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries Guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

I have read and accepted the terms and conditions stated above. (Click Check Box to proceed for payment.)

**Proceed**

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## 2. Select NTSE fee 2020



**SBI** State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 19-Oct-2020 (11:53 AM IST)

**SCERT**  
POOJAPPURA, TRIVANDRUM-695012

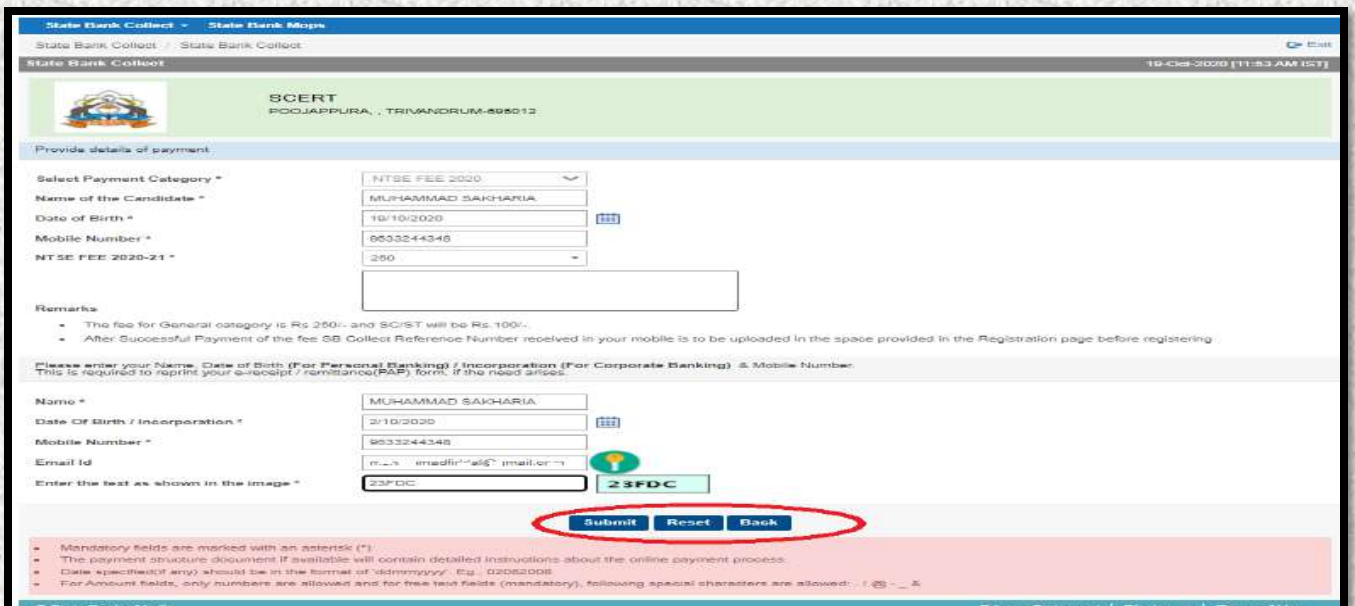
Provide details of payment

Select Payment Category \* **NTSE FEE 2020**

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified (if any) should be in the format of 'ddmmyyy'. Eg., 02082008

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## 3. Enter name of Candidate, DOB, Mobile number and email id both the space provide and submit



**SBI** State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 19-Oct-2020 (11:53 AM IST)

**SCERT**  
POOJAPPURA, TRIVANDRUM-695012

Provide details of payment:

Select Payment Category \* NTSE FEE 2020

Name of the Candidate \* MUHAMMAD SAHARIA

Date of Birth \* 19/10/2020

Mobile Number \* 9833244348

NTSE FEE 2020-21 \* 250

Remarks

- The fee for General category is Rs. 250/- and SC/ST will be Rs. 100/-.
- After Successful Payment of the fee SB Collect Reference Number received in your mobile is to be updated in the space provided in the Registration page before registering.

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance (PAP) form, if the need arises.

Name \* MUHAMMAD SAHARIA

Date of Birth / Incorporation \* 2/10/2020

Mobile Number \* 9833244348

Email Id \* m.s.s. @meditr@id@.mail.or.m

Enter the text as shown in the image \* 23FDC

**Submit Reset Back**

- Mandatory fields are marked with an asterisk (\*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified (if any) should be in the format of 'ddmmyyy'. Eg., 02082008
- For Amount fields, only numbers are allowed and for free text fields (mandatory), following special characters are allowed: / @ - \_ &



4 . Here you can select **SBI Branch** in **Other payment Mode** for challan or you can use any payment mode in this window

**STATE BANK COLLECT MULTI OPTION PAYMENT SYSTEM**

**Net Banking**

- State Bank of India  
Bank Charges: Rs 11.8  
[CLICK HERE](#)
- Other Banks Internet Banking  
Bank Charges: Rs 17.7  
[CLICK HERE](#)

**Card Payments**

This payment mode is not available between 23:00 hours IST and 00:30 hours IST

- RuPay  
RuPay Card  
Bank Charges: Rs 0.0  
[CLICK HERE](#)
- Credit Cards  
Bank Charges: Rs 12.08  
[CLICK HERE](#)
- Prepaid Card  
Bank Charges: Rs 12.08  
[CLICK HERE](#)

**Other Payments Modes**

UPI is not available between 22:30 hours IST and 23:30 hours IST

- LPI  
UPI  
Bank Charges: Rs 0.0  
[CLICK HERE](#)
- NEFT  
NEFT/RTGS  
Bank Charges: Rs 15.0  
[CLICK HERE](#)
- SBI Branch**  
Bank Charges: Rs 15.0  
[CLICK HERE](#)

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**SBI** | State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect | Exit

State Bank Collect | 02-Nov-2020 [04:18 PM IST]

Payment details captured successfully.

Please print & submit the Pre Acknowledgement Payment form to the Branch for payment.

Payment Details :

SBCollect Reference Number	DUD7676219
Category	NTSE FEE 2020
Name of the Candidate	LAYA
Date of Birth	2/11/2020
Mobile Number	9833244348
NTSE FEE 2020-21	250
Transaction Charge	INR 18.00
Total Amount	INR 268.00

Remarks

[Click here to save the Pre-Acknowledgement Form in PDF](#)

[Return to State Bank Collect Home Page](#)  
rules of depositing challan at SBI branch.

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- ❑ You can see the NTSE scholarship registration form. Fill up the form carefully. After registration you cannot change the data entered. Therefore data entry should be done carefully.
- ❑ Enter Name, Date of birth, Address, email id ,Phone number etc. Scan and upload the photo. Click Register button.

- ❑ You can proceed via the Link in your email or through the SCERT website. Enter the username and password and click Login button

**Department of Education Government of Kerala**

**NTSE 2020-21**

**SCERT, KERALA**  
State Council of Educational Research and Training

**Notification NTSE 2020-21**

**National Talent Search Scheme (NTSS)**

The students of Class X during the academic year (2020-21) in any Government schools of Kerala/Government Aided/Recognised schools/Kandriya Vidyalaya/Kuvaysa Vidyalaya in Kerala are eligible to apply for the State-level NTSE Examination. Students are registered under Open Distance Learning (ODL) will also be eligible for scholarship provided the student is below the age of 18 years and is appearing in Class X examination for the first time. Pupils who have secured not less than 85% marks (for SCERT students it is not less than 50%) for all non-language subjects in the last examination of class X of 2019-20 will be exempted from the examination.

**General Instructions for Submitting Online Application**

Before logging to fill up the online application, the candidate should keep at hand the following details/documents:-

- Candidates are required to fill all the required details carefully without making any mistake.
- A valid E-mail ID (Gmail account only) and Mobile Number is mandatory for the registration of your Online Application. The E-mail ID and Mobile number should be kept active till the declaration of Stage I result. The SCERT will send essential information with regard to your application and examination in this registered E-mail ID/Mobile number. Hence a candidate does not have a valid personal email ID. He/she should create his/her own new email ID before filling up the online application.
- It is advised that the candidates must proceed to the payment immediately before the registration process. Payment can be done through SB collect by using a Credit Card, ATM/Debit Card, RuPay Card, UPI, NEFT/RTGS, Net Banking and challan mode. Once the payment is successful and application is submitted, no refund of application fee will be done.
- After remitting fee you will get a SB collect reference number starting with 0..... in your registered mobile number.
- If challan mode of payment is selected, download the challan, get a printout and remit the fee in any SB Branch in Other Payment Mode.
- The candidates may enter the reference number and date on the space provided in the registration page and proceed to fill the other details.
- The username and password will be displayed in the registration page itself as well as in your registered email.
- Once the registration is complete, you may login with the user ID and password after 24 hours.
- If any of the candidates is not able to register after making the successful payment due to any technical reason, again enter the registration page and fill all the details with the same Reference number received from the bank earlier and a new password will be visible.
- After Login you can fill the details in the online application form.
- There is a provision to edit, update and save the application.
- Save the details already entered in the online application form.
- Before submitting the application form, the candidates should carefully verify the data. After confirmation, editing is not possible. Once submitted, no charges in the application form will be entertained.
- No Online Registration shall be permitted after the closing date.
- The online application form involves the following process: Registration/login, personal details, Institutional details, family details, uploading of photograph, uploading of other relevant required documents, payment of fee and final submission.
- Before applying online, the candidate will be required to have a soft copy/scanned (digital) image in (JPEG/PDF format) of his/her recent Passport Size Photograph (Maximum size: Between 40x60 and 60x60, Image Dimension: 1500 X 2000 pixels, image type: jpg/jpeg format).
- Relevant certificates like Case Certificate for SCERT, OBC (Non -Creamy layer as per central list) (Click here for format), Economically Weaker Section (EWS) certificate from the competent authority (Click here for format), Disability Certificate from Medical Board (EWS Certificate must be scanned in pdf format and size should not exceed more than 500 kb).

**NEW REGISTRATION**  
Click here for New Application Submission

Already registered!!! You can login here

Username

Password

Login

Forgot your username or password?

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Scholarship Management System (SCMS)

Activate Windows  
Go to Settings to activate Windows.



- ❑ Here you can see some of the data entered in the registration form. You can edit only Name, Date of birth and Gender. Fill up the remaining data. Upload relevant certificates like caste certificate , Non creamy layer certificate for the OBC category, Economically Weaker Section(EWS) Certificate ,Disability certificate from Medical Board as per requirement. Then click Save and Proceed

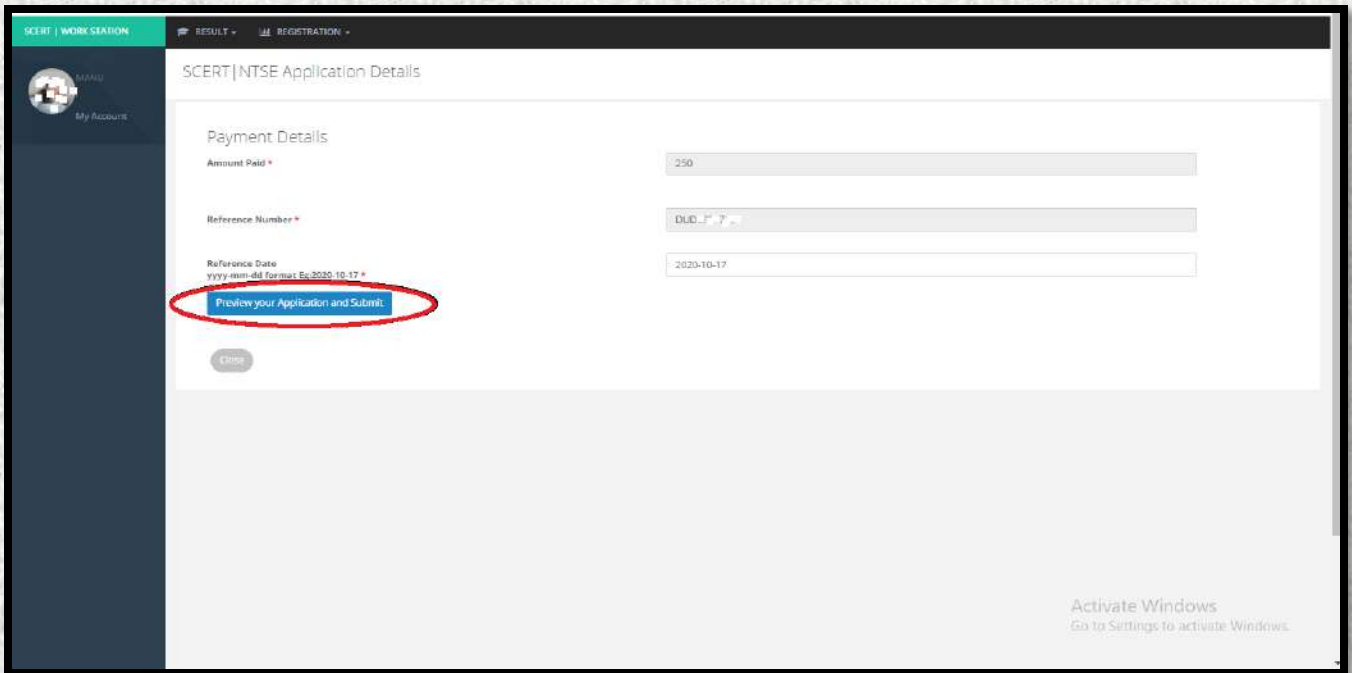
The screenshot shows the 'SCERT | NTSE Application Details' page. The 'Personal Details' section is active, with a 'Save and Proceed' button circled in red. The form includes fields for Name of the Candidate, Date of Birth, Gender, Address, State, District, PIN Code, Contact Numbers, and various educational and institutional details. A 'Save and Proceed' button is highlighted with a red circle.

- ❑ Now after entering institutional details click save and proceed

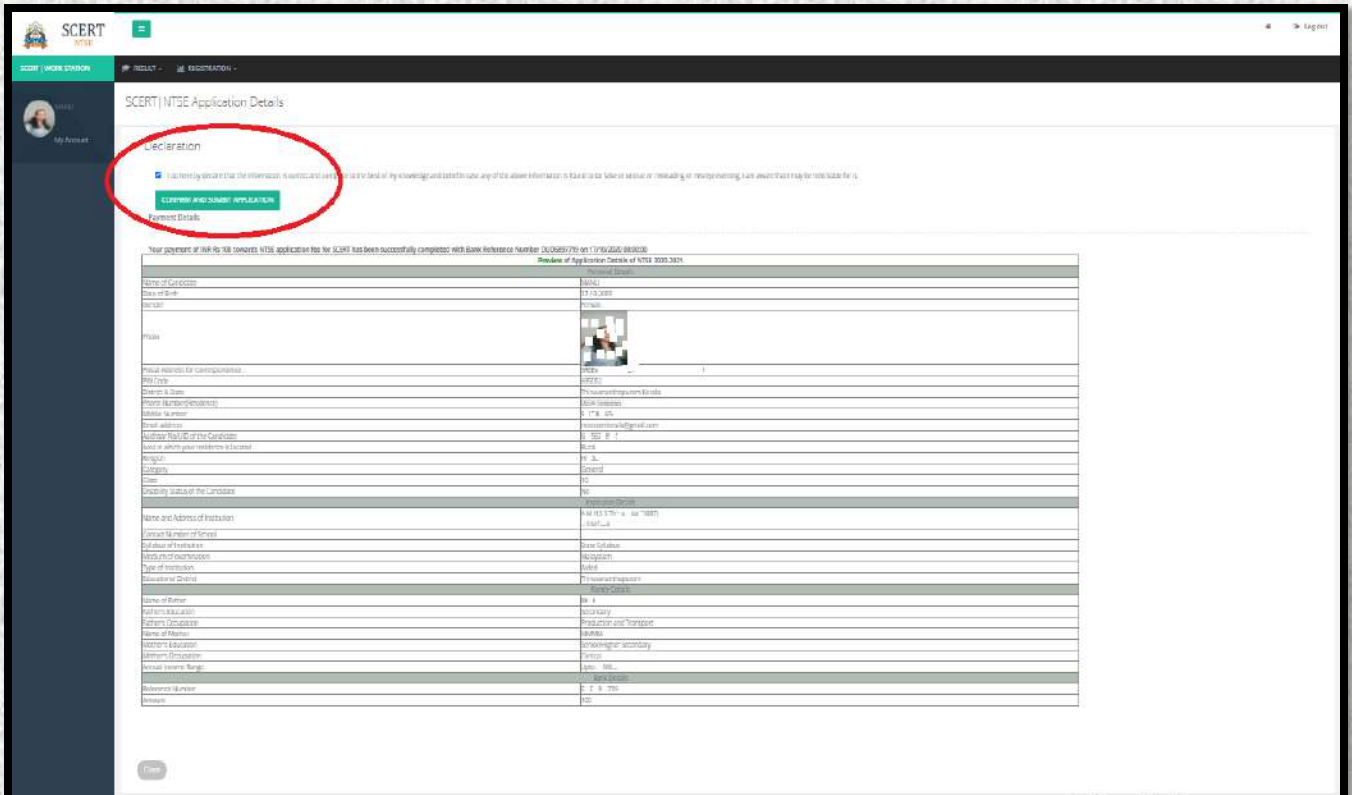
The screenshot shows the 'SCERT | NTSE Application Details' page. The 'Family Details' section is active, with a 'Save and Proceed' button circled in red. The form includes fields for Father's Name, Mother's Name, Father's Education, Mother's Education, Parental Annual Income, Number of Family Members, Number of Brothers, Number of Sisters, and Address. A 'Save and Proceed' button is highlighted with a red circle.



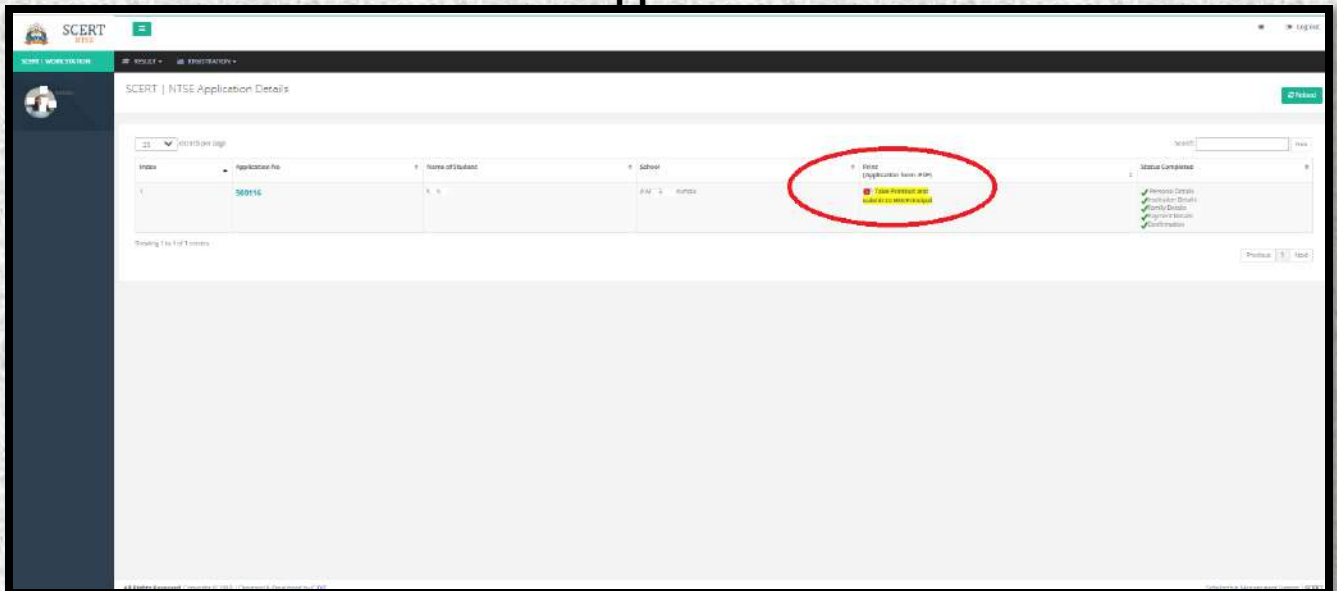
❑ After successful updation of your data, click OK button and do the fee remittance.



❑ Now you can see the Preview of the application form in which bank reference number and date of remittance is noted. Check the entered data. If you need to edit the data you can go back and do the same. If not put a tick✓ mark in the square. Then click the Confirm & Submit button.



☐ You can see the status of the application submitted in this window



☐ Take the print out and submit to Principal/HM for verification. After taking print of the application do logout each time. **For Principal/HM verification the link is available in the SCERT website**

Application Details of NTSE 2020-21	
<b>Personal Details</b>	
Application No	500116
Name of Candidate	M. J.
Date of Birth	17-10-2005
Gender	Female
Photo	
Postal Address for Correspondence :	SREEVIHAR PWDIKO AM P O K ARAGOD
PIN Code	695012
District & State	Thiruvananthapuram-Kerala
Phone Number (Residence)	9854566666
Mobile Number	98 5 4 1 1
Email address	ntsecordkerala@gmail.com
Aadhaar No/UID of the Candidate	68 67 961
Area in which your residence is located	Rural
Religion	Hindu
Category	General
Class	10
Disability Status of the Candidate	No
<b>Institution Details</b>	
Name and Address of Institution	A M I . S T . ru ala 30873 Thiru s
Contact Number of School	
Syllabus of Institution	State Syllabus
Medium of examination	Malayalam
Type of Institution	Aided
Educational District	Thiruvananthapuram
<b>Family Details</b>	
Name of Father	KKKK
Father's Education	Secondary
Father's Occupation	Production and Transport
Name of Mother	KKMK
Mother's Education	Senior/Higher Secondary
Mother's Occupation	Clerical
Annual Income Range	Upto 200000
<b>Declaration</b>	
I declare that the entries in the form are true.	
Date : 20/10/2020	Signature of the Student
<b>To be filled by the Head Master/Principal</b>	
<p><b>Certified that:</b></p> <p>(1) Master/Misc. .... is a regular student of this School/Institution and he/she has secured .....% marks/... Grade in the class IX Annual Examination, i. e., when he/she was promoted from class IX to Class X.</p> <p>(2) The particulars given by him/her in the Application Form have been verified and found in order.</p> <p>(3) Master/Misc. .... belongs to Scheduled Caste/Scheduled Tribe category as per the records maintained in the Institution. (to be filled for SC/ST candidates only)</p> <p>(4) The candidate's disability certificate/Income and asset certificate(EMS)/OBC Non-creamy layer certificate is verified with original document. (Strike out whichever is not applicable.)</p>	
	Signature of Head Master/Principal with seal

### Support Helpdesk Details

IF YOU REQUIRE ANY INFORMATION RELATED TO Application Form,  
CALL ON 0471 - 2346113, 7736702691, 7012146452, 9744640038

Email to [ntsecertkerala@gmail.com](mailto:ntsecertkerala@gmail.com)